



LITURGY APPLICATION

MISSION SANTA CLARA

500 EL CAMINO REAL | SANTA CLARA, CA 95053 | PHONE: 408-554-4023 | FAX: 408-551-7166

THIS APPLICATION IS NOT A CONTRACT AND MUST BE SUBMITTED TO THE MISSION OFFICE FOR APPROVAL.

Please note the following before submitting your application:

1. You are responsible for finding your own priest, lectors, Eucharistic ministers, and musicians.
2. A grand piano and organ are available should you choose to use them.
3. The Mission Office will provide microphones for the priest, lectors, and musicians if needed.
4. The mass **MUST** begin and end promptly at the pre-designated times.
5. Priests from OUTSIDE the Diocese of San Jose **MUST** submit a Letter of Suitability from their Bishop or major superior before being granted permission to preside at Mission Santa Clara.

Organization/Department Name: _____

Organization's Address: _____

Contact Person's Name: _____ Contact Phone: _____

Contact Person's Email: _____

SCU AFFILIATION: ☐ SCU Department ☐ None (External Non-affiliate)

EVENT INFORMATION

Name of Event: _____ Expected Attendance: _____

Date: _____ Arrival Time: _____ Start Time: _____ End Time: _____

Main Presider: _____ # of Concelebrants, if any: _____

Lead Musician: _____ Indicate if needed: ☐ Piano ☐ Organ

Additional Music Notes: _____

Total # of Eucharistic Ministers: _____ # of Bowls: _____ # of Chalices: _____

Please indicate any additional notes or comments that should be considered: